



Royal Canadian Mounted Police
 North Vancouver Detachment
 147 East 14th Street
 North Vancouver, BC V7L 2N4

IT IS IMPORTANT YOU UNDERSTAND THE PROCESS FOR A CRIMINAL RECORD SEARCH BEFORE YOU FILL IN THE CONSENT FORM. THIS LETTER FULLY EXPLAINS WHAT YOU ARE CONSENTING TO AND MUST BE READ AND SIGNED BEFORE A CRIMINAL RECORD SEARCH IS PROCESSED AT THE NORTH VANCOUVER RCMP DETACHMENT.

The RCMP Criminal Record Search form shows a "category of information for disclosure."

Box 1 Indicates the RCMP are searching a database looking to see if you have ever had a criminal conviction that has not been pardoned.

Acknowledged: _____ Witnessed: _____

Box 2 Indicates the RCMP are using information obtained from the Box 1 search **AND** to see if you have any outstanding charges.

Acknowledged: _____ Witnessed: _____

Box 3 Indicates the RCMP are using information obtained from the Box 1 and Box 2 searches **AND** to look for records of discharges. Discharges are a Judge's Court ruling that does not include incarceration. Some examples of this would be probation for 6 months or a conditional sentence, such as, probation and community service. This information may or may not have been removed from the police database.

Acknowledged: _____ Witnessed: _____

Box 4 Indicates the RCMP are searching an **ENTIRELY DIFFERENT** database looking for police information. This database is used primarily as a tool for police officers and indicates if you have been involved in **ANY** police matter.

Acknowledged: _____ Witnessed: _____

If a box is checked as "May" or "May Not Exist," a letter will be sent out attached to the Criminal Record Check form. You are encouraged to discuss the matter with your potential employer/organization you are volunteering for.

If you are not sure what the information may be, you are encouraged to attend the front desk with your identification and discuss this with our employee responsible for Criminal Record searches.

If one or more boxes from 1-3 are checked and you do not feel this is your information you have the right to have your fingerprints taken and forwarded to Ottawa for comparison. You will be responsible for the fee.

Acknowledged: _____ Witnessed: _____