

## **Executive Board Meeting Action Items**

*Philadelphia Marriott Downtown Hotel*

*Philadelphia, PA*

*Wednesday, January 14, 2009*

*6:00 p.m. – 11:00 p.m.*

**Moderator:** Amy Fowler, NFHCA President

**Voting Members in Attendance:** Becca Kohli, 1<sup>st</sup> Vice-President; Pam Stuper, 2<sup>nd</sup> Vice-President; Sarah Catlin, Division I Group Rep.; Carla Hesler, Division II Group Rep.; Andy Whitcomb, Division III Group Rep.; Kathy Noble, High School Group Rep.

**Non-Voting Members in Attendance:** Jennifer Goodrich, Executive Director; Cheryl Torino, Director of Events & Publications; Louisa Jones, High School MidAtlantic Region Rep.; Debbie Judd, High School West Region Rep.; David Marsh, High School Mideast Region Rep.; Cindy Tindall, High School South Region Rep.; Diane Toth, High School North Region Rep.

**Invited Guests:** Tamara Durante, 1<sup>st</sup> Vice-President Elect; Kelly Yates, 2<sup>nd</sup> Vice-President Elect

**Not in Attendance:** USA Field Hockey Representative

The Executive Board discussed and took action on the following items during its January 14, 2009 meeting:

- 1.) Voted to approve the Action Items from the June 2008 meeting of the Executive Board.
- 2.) Jenn Goodrich, Executive Director presented a Membership Update to the Board. Membership numbers are down slightly in several categories including collegiate assistant coaches and Division III head coaches. The numbers for high school look strong. Jenn expects the membership goal to be reached in this category once this spring's clinic memberships are processed. It was noted that the addition of a nonmember registration option for the 2009 Convention has negatively impacted membership numbers, especially in the umpire category.
- 3.) Jenn Goodrich presented a Budget Update to the Board. The NFHCA continues to be in a healthy financial position. The current economic crisis as well as future budget constraints that may be placed upon member institutions will be taken into account as the NFHCA sets its budget for 2009-10 and beyond.
- 4.) Jenn Goodrich presented the 2009 Annual Convention attendance numbers to the Board. Despite a slow start, registration rebounded in late December, in part due to the extension of the early registration fee and the addition of the one-day pass for lacrosse convention attendees. Final attendance numbers will be reported to the Board upon the conclusion of the event. The only attendance number of concern was the Division III total. This decline may be due to the date conflict with the lacrosse convention. The future of the one-day pass and nonmember registration will be discussed this spring.
- 5.) The 2010 Convention will be held January 7-10 in Richmond, Virginia. The site of the 2011 Convention is still up in the air. Hartford has submitted a bid but it is not as competitive as had been hoped. The Board will review this bid and then determine the site for the '11 event.

- 6.) The Board discussed the possibility of changing the date of the Annual Convention to sometime in the spring/early summer. This discussion came about as a result of input received by the umpire population who would like to be able to discuss rule changes during the Convention. After a lengthy discussion, the Board agreed that the date of the Annual Convention should remain the same but that it should investigate the possibility of adding a Rules event in the spring/summer.
- 7.) The Board discussed the development of a Drill Book to be published sometime this spring. Each convention attendee was asked to bring a drill with them to the Convention. Cheryl Torino, Director of Events & Publications will be collecting drills and compiling them in an effort to publish such a book. The exact cost of production and sale price will be determined later this spring.
- 8.) The Board reviewed the Division I All-American Committee report submitted by Becca Kohli:
  - a) The Board voted to sponsor an NFHCA Regional & National Player of the Year award for Division I, II, III and High School beginning with the 2009 season. The criteria for selection for the Honda Award were discussed and the differences between a Player of the Year honor and the Honda Award were stressed.
  - b) The Board asked Jenn Goodrich to approach the NCAA Committee in an attempt to obtain complimentary game passes for the members of the selection committee as well as have the NCAA designate a viewing area for selectors at the semi-final games.
- 9.) The Board reviewed the Division II All-American Committee report submitted by Kelley Frassinelli:
  - a) The Board agreed to change the committee guidelines so that all nominations are sent to the National Chair only. It will then be the responsibility of the National Chair to distribute the nomination forms to all members of the selection committee.
- 10.) The Board reviewed the Division III All-American committee report submitted by Fran Grembowicz:
  - a) The Board encouraged the Division III membership to require the All-American selection committee to meet at the site of the Division III Championship instead of selecting via a conference call.
  - b) The Board encouraged the Division III membership to adjust its selection timeline as it sees fit as long as all selections are completed prior to the Monday after Thanksgiving.
  - c) Jenn Goodrich was asked to approach the Honda Award representative to find out why Division II and III are required to submit just one nominee instead of 4 as is the case with Division I.
- 11.) The Board reviewed the High School All-American Committee report submitted by Diana Walker:
  - a) The Board discussed and approved the committee's desire to add informational requests regarding yellow and/or red cards to the nomination form.
  - b) The Board discussed the changes that are occurring at the Hockey Festival and how these changes may impact the need for the selection committee to attend the Festival to select its All-American teams.
  - c) The Board reviewed the Travel Reimbursement Policy for the All-American selection committee. The Board voted to deny the committee's request to increase the flight cap for 2008. The Board also voted to set a cap for hotel expenses equal to the cost of the rack rate contracted by the NFHCA at the host hotel (ex. Doral). The Board stressed that committee members must seek approval before making reservations to ensure reimbursement.

- 12.)The Board reviewed the Division I Coach of the Year Committee report submitted by Julie Mazer:
- a) There were no problems or changes noted by the chair.
  - b) Jenn Goodrich stressed the need for all regional chairs to ensure the accuracy of their regional voting ballots before sending them to the NFCA Office.
- 13.)The Board reviewed the Division II Coach of the Year Committee report submitted by Sandy Miller. There were no problems or changes noted by the chair.
- 14.)The Board reviewed the Division III Coach of the Year Committee report submitted by Katharine DeLorenzo. There were no problems or changes noted by the chair.
- 15.)The Board reviewed the High School Coach of the Year Committee report submitted by Sandy Jozefowski:
- a) The low number of nominees and voters was noted by the Board.
  - b) The Board recommended that the High School membership review the proposal to amend the nomination form to make it easier for a member to nominate a fellow coach. The initial nomination form would only include basic information. The Regional Chair would then be charged with contacting the nominee to gather additional information.
  - c) The Board stressed the need for the high school membership to remember that this is a one-year award, not an historical award.
- 16.)The Board reviewed the Collegiate National Academic Squad & Team Award Committee report submitted by Ainslee Lamb, Bertie Landes & Megan Fraser:
- a) The Board voted to recognize all 4-year award recipients within the press release effective the 2008 release.
- 17.)The Board reviewed the High School National Academic Squad Committee report submitted by Janet Dickey:
- a.) The nomination form will be amended to include an area for the nominating coach to list the scale used to determine the student-athletes' GPA.
- 18.)The Board reviewed the Division I Senior All-Star Game Committee report submitted by Pat Rudy:
- a.) The Board discussed the issue of athletes committing to play and then backing out at the last minute. The Board asked Jenn Goodrich to submit a letter to the Athletic Directors of those student-athletes who commit to play in the game but who fail to attend the event.
- 19.)The Board reviewed the Division II North/South Senior All-Star Game Committee report submitted by Bertie Landes:
- a.) The Division II membership will discuss the possibility of holding the game at the site of the Division II National Championship in the future and will make a recommendation to the Board.

- 20.) The Board reviewed the Division III Senior All-Star Game Committee report submitted by Andy Whitcomb:
- a.) The nomination instructions will include a statement regarding the email subject line that is to be used by nominating coaches (ex. Senior All-Star Nomination – Jones College)
  - b.) The Division III membership will discuss the possibility of moving the nomination deadline and will make a recommendation to the Board.
  - c.) The Board discussed the need to try to get USA Field Hockey to designate the Senior All-Star Games as a pipeline event.
- 21.) The Board reviewed the Division I National Coaches Poll report submitted by Jenn Goodrich. No major problems or changes were noted.
- 22.) The Board reviewed the Division II National Coaches Poll report submitted by Jenn Goodrich. The Board proposed that the final poll be released the Tuesday following the end of the regular season in 2009. This is due to the low turnout during the final voting week in 2008.
- 23.) The Board reviewed the Division III National Coaches Poll report submitted by Jenn Goodrich. The Board encouraged the Division III membership to discuss the future of the poll and the reasons behind the extremely low voting numbers. The Board is open to any and all suggestions generated by the Division III membership.
- 24.) The Board reviewed the Awards & Hall of Fame Committee report submitted by Becca Kohli. No major changes or problems were noted.
- 25.) The Board reviewed the Sponsoring Camp Program report submitted by Pam Stuper:
- a.) The Board recommended that Sponsoring Camps be permitted to display camp brochures at all Clinic Program sites.
- 26.) The Board reviewed the Clinic Program & O.C.P.D. Program report submitted by Pam Stuper:
- a.) The Board agreed to restructure the O.C.P.D. program so that institutions are official O.C.P.D. sites for an entire year. Interested schools will have their contact information posted on the NFHC A website. Participants will then contact schools directly to set up a date and time to view a practice. This will hopefully allow for increased flexibility and will better serve all parties.
  - b.) Sites and dates for the 2009 Clinic Program are being finalized and will be promoted throughout the spring.
- 27.) The Board reviewed the Festival Programs report submitted by Cheryl Torino:
- a.) The Board discussed the changes that are impacting Senior Night and the need to continue to evaluate the event. The event will continue to be sponsored as long as the membership feels it is beneficial.
  - b.) The Board agreed that there is a need to investigate the option of holding Senior Night at the fields.
- 28.) The Board reviewed the NFHCA Code of Conduct & Ethics report submitted by Jenn Goodrich:
- a.) The Board discussed the positive return rates in the first year.
  - b.) The Board noted that there were several complaints registered by members regarding the lack of enforcement.
  - c.) The Code will be distributed to the membership as they renew/establish a membership in 2009-10.

- 29.)The Board recognized that the 2007-08 Division I Highlight DVD will be available for sale during the Annual Convention. The sale price of the DVD is \$20.
- 30.)Sarah Catlin, Division I Group Rep. updated the Board on the development of a recruiting calendar. This continues to be a work in progress. The need to move forward and present the membership with 2 or 3 options was stressed by the Board.
- 31.)The Board discussed the potential expansion of duties for Chip Rogers. Jenn Goodrich agreed to report back to the Board after discussing this potential expansion with Chip.
- 32.)The Board discussed the need to move forward with the creation of a formal document regarding the expansion of field hockey within the college ranks. Sarah Catlin agreed to gather information from Vianney Campos and Marcia Pankratz and forward it to the NFHCA Office.
- 33.)The Board discussed the need to continue to address the Club Coach segment within the U.S. Jenn Goodrich and Cheryl Torino will continue to work to expand the club database in an effort to increase membership numbers.
- 34.)The Board discussed the possibility of amending the structure of the Board to allow for a more seamless transition to the Presidency. The idea was tabled until a future date.
- 35.)The Board reviewed the proposal submitted to add a Director of Curriculum & Development position to the Executive Board. Following a lengthy discussion, the Board voted to add a Director of Curriculum & Development position to the Bylaws. The position will go into effect immediately. The position will be filled by Presidential appointment and Board approval. The Director of C & D will be a nonvoting member of the Board and will serve at the pleasure of the Board on a year to year basis. All travel and job related expenses will be paid by the NFHCA.
- 36.)The Board voted to appoint Pam Stuper as the Director of Curriculum & Development. Her first term will go into effect upon the conclusion of the 2009 Annual Convention and will be evaluated at the end of the 2008-09 fiscal year.
- 37.)The Board reviewed the proposal submitted by IMG Associations. The Board chose to not move forward with this proposal at this time.
- 38.)The Board reviewed the proposal submitted by United Sports Training Center. It was agreed that members of the Board should proceed with discussions in an effort to build a relationship with USTC.
- 39.)The Board agreed to hold its next meeting on June 22<sup>nd</sup> in or around Amherst, MA.