

Guidelines for Softball Managers, Coaches and Parents

1. Home Team shall use the dugout or bench on the third (3rd) base side of the field.
2. Home Team is responsible for marking the field, setting the bases and other field preparation necessary to commence play. On Melvin Park #2, the Home Team Manager is responsible for turning off the lights at the conclusion of the game.
3. Home Team shall supply game balls and shall receive them back at conclusion of game.
4. Home Team scorekeeper shall be the official scorekeeper unless a staff scorekeeper is present. At the conclusion of each game, the plate umpire will sign the official scorebook. (Competitive Divisions Only)
5. Uniforms are issued by the league. **There shall be no alterations to uniforms** without the approval of the equipment manager or board of directors. Sponsor names are provided on uniforms. No individual players' name will be displayed on uniforms. LLB patches are affixed to the left sleeve of the uniform. **In the Majors and Juniors divisions, managers are required to collect the uniforms from players at the last game of the season.**
6. Managers **MUST** notify the League President, **IN WRITING**, of any injury that requires medical attention, as soon as realistically possible, but no later than twenty-four (24) hours from the occurrence.
7. No games will be started with less than 9 players. The game will be a forfeit unless the manager has made arrangements through the player agent for their respective division to reschedule the game. The manager **MUST** contact the player agent of their division no less than **24 hours prior** to game time to request a game be rescheduled. All attempts to reschedule the game will be made for the competitive divisions. Any changes in game schedules, other than those caused by weather, must have the approval of the President, Vice President, or Chief Player Agent prior to the game being rescheduled.
8. Discipline: Managers shall discipline Players in the following manner. Any time a Manager disciplines a Player, other than conducting a discussion with that Player, the Manager shall notify the President, Vice-President, or Chief Player Agent within 24 hours of the incident:
 - If the Manager determines the behavior of a Player is unacceptable, they shall discuss the situation with the Player, and parents if possible, and reach agreement as to the expectations.
 - If the unacceptable behavior continues, or is of such a nature that it warrants more profound action, the Manager shall "bench" the Player. This shall consist of removing the Player from any additional play during that game and remaining in the dugout. The Manager shall notify the Umpire of such action, but no one else. The intent is not to embarrass the Player, but to correct the behavior.
 - If the unacceptable behavior further continues, or if it is of such a serious nature, the Manager shall remove the Player from the game and from the field. The Manager shall notify the Umpire of such action, but no one else.